

MARCH 17 – MEETING 11  
VOLUME 28

The Ross County Board of Commissioners met on this day, March 17, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the March 10, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	Sheriff	Governmentjobs.com, Inc	9861.25
Wellness	Amazon Capital Services	73.98	Sheriff	Rumpke Of Ohio, Inc	71.51
Veterans Service Commission	Grant, Kelly	443.45	Ross County Court System	The Garden Family Advocacy Cente	2221.45
Veterans Service Commission	Robert Davis	338.26	Ross County Court System	Printex Printing	65
Veterans Service Commission	Stephen M . Deffenbaugh	254.38	Prosecuting Attorney	Microsystems Inc	416.2
Veterans Service Commission	Sewards, Randy A.	591.25	Prosecuting Attorney	Gordon Flesch Co, Inc.	106.33
Veterans Service Commission	The Corner Market	798.02	Prosecuting Attorney	Gordon Flesch Co, Inc.	20.62
Treasurer	Amanda I. Stewart	565	Probate Court	Amazon Capital Services	2129.75
Treasurer	Glacier Mountain Bottled Water	17.5	Probate Court	Hill, Laura J.	200
Treasurer	Amazon Capital Services	224.24	Probate Court	Cutright, James K.	400
Sheriff	Ross County Sheriff's Dept.	5000	Probate Court	Hamilton County Probate Court	565
Sheriff	Office City Express	13.24	Planning Commission	Glacier Mountain Bottled Water	25
Sheriff	Office City Express	90.79	Planning Commission	MANNIK & SMITH GROUP INC.	268
Sheriff	Office City Express	85.12	Planning Commission	Ross County Treasurer	8339.41
Sheriff	Adena Health Systems	122.97	Planning Commission	Kimberly Hardesty	146
Sheriff	Clearwater Packaging, Inc	2808.94	Planning Commission	JOHN W HEMMINGS III	15095.32
Sheriff	Red Diamond Uniform & Police Sup	4356.86	Planning Commission	ORCHARD, HILTZ & MCCLIMENT INC	123912.5
Sheriff	DTB Distributors, Inc.	105	Planning Commission	C.T. CONSULTANTS INC	10296.56
Sheriff	Penwell, Julia	356.9	Planning Commission	Choice One Engineering Corporatio	77190
Sheriff	Premier Health Care Services, Inc.	41745.23	Planning Commission	CCAO	85
Sheriff	SPARK TRAINING LLC	170	Planning Commission	American Planning Association	530
Sheriff	Aramark Services, Inc	15178.26	Litter Control	Office City Express	100.83
Sheriff	Mid-Ohio Emergency Services	94.23	Juvenile Court	Amazon Capital Services	16.82
Sheriff	Stericycle, Inc.	157.5	Juvenile Court	Amazon Capital Services	260.06
Sheriff	C & D Monitoring LLC	104.85	Juvenile Court	Glo Fiber	9.95
Sheriff	MOTOROLA SOLUTIONS, INC	3035	Juvenile Court	Hometown Apparel & Screen Printi	1577.7
Sheriff	MOTOROLA SOLUTIONS, INC	22550.32	Juvenile Court	Verizon Wireless	559.86
Sheriff	MOTOROLA SOLUTIONS, INC	22550.33	Juvenile Court	South Central Ohio Job & Family Se	8776.82
Sheriff	Adena Health System	142	Juvenile Court	Glacier Mountain Bottled Water	13.5
Sheriff	Modern Office Methods, Inc.	59.13	Juvenile Court	Glacier Mountain Bottled Water	32.25
Sheriff	Modern Office Methods, Inc.	236.48	Juvenile Court	ALLYSSA SANDOVAL	86.84
Sheriff	Modern Office Methods, Inc.	118.24	Juvenile Court	Ohio Association of Magistrates	325
Sheriff	Modern Office Methods, Inc.	295.65	Juvenile Court	Lighthouse Youth Services	5416.67
Sheriff	Tim's Tires & Accessories	791.93	Juvenile Court	Lighthouse Youth Services	1119.42
Sheriff	Vance Outdoors, Inc.	5850	Juvenile Court	Lighthouse Youth Services	2916.67
Sheriff	Superior Uniform Sales, Inc	780.13	Juvenile Court	Peachtree Electronic Monitoring, Ll	372
Sheriff	Glo Fiber	244.69	Juvenile Court	Amazon Capital Services	45.67
Sheriff	Sparkle Cleaners	228.5	Engineer	Pritchard Land Surveying	11950
Sheriff	Glo Fiber	511	Engineer	Pieper Frame & Truck Repair Inc	3015
Sheriff	Red Diamond Uniform & Police Sup	376.93	Engineer	MANNIK & SMITH GROUP INC.	6113.43
Sheriff	Wex Bank	13181.37	Engineer	Utility Truck Equipment	3105.47
Sheriff	DanCo Lettering	64	Engineer	Tow Path Materials	793.8
Sheriff	Central Center Hardware	7.58	Engineer	Sugarloaf Power Equipment	126.44
Sheriff	Atwood Autobody, LLC	10010.16	Engineer	Scioto Shoe Mart	341.48
Sheriff	APCO, AFC, Inc.	35	Engineer	Riffle & Son Machine Works	300
Sheriff	Chillicothe Utilities Dept.	3809.44	Engineer	Putnam Signal And Lighting Services	1300
Sheriff	North Fork Animal Clinic	270.25	Engineer	Eli Martin Surveying, LLC	1400
Sheriff	Southern Ohio Shredding LLC	51.5	Engineer	Ohio CAT	315.6
Sheriff	AutoZone	34.48	Engineer	Melvin Stone Co.	9714.02
Sheriff	Davis Tire of Chillicothe	275.7	Engineer	LPR Enterprises LLC	975
Sheriff	MATTHEW FRANTZ	450	Engineer	Lightle Enterprises of Ohio LLC	290.65
Sheriff	Allen's Pharmacy	1513.01	Engineer	Ron Evans Enterprises	854
Sheriff	Cook's Correctional	308.29	Engineer	Central Auto Parts	697.21
Sheriff	PAUL HAWK	2265	Engineer	B & C Communications	140
Sheriff	Krace Gill	300	Engineer	Auto Truck Tire Center, Inc	312.5
Sheriff	VISA	443.5	Engineer	Airgas Great Lakes	9.86
Sheriff	VISA	380	Engineer	Advanced Hydraulics and Hoses	582.84
Sheriff	VISA	1798.32	Engineer	Bryan Bowdle	175
Sheriff	VISA	2600	Emergency Management	Gordon Flesch Co, Inc.	15.58
Sheriff	Penwell, Julia	1545.31	Emergency Management	Fire-Safety Services Inc.	630
Sheriff	Treasurer - State of Ohio	2913	Emergency Management	Mark Thompson	16
Emergency Management	New Pig	849.51	Commissioners	Central Auto Parts	139.99
Dog Warden	Muffler Brothers	2449.84	Commissioners	Integrated Protection Services	102
Dog Warden	Glo Fiber	131.04	Commissioners	State Electric Supply, Inc.	291.41
Dog Warden	Ohio County Dog Warden's Associa	250	Clerk of Courts	Office City Express	453.43
Coroner	Central Center, LLC	698.47	Clerk of Courts	UPS	18.39
Coroner	INTERACTIVE DATA LLC	125	Clerk of Courts	Office City Express	203.51
Coroner	Thomas, Jodi L.	140	Building Department	DAVID BITLER	22
Coroner	MARK A GRAY	19	Building Department	Quill Corporation	47.58
Common Pleas Court #1	Amazon Capital Services	249.99	Building Department	Amazon Capital Services	49.3
Common Pleas Court #1	JOHN DICESARE	65.52	Board of Elections	Triad Governmental System	3792.36
Commissioners	Carr Supply Chillicothe	115.95	Board of Elections	Office City Express	14.16
Commissioners	Treasurer, State of Ohio	346.25	Board of Elections	Office City Express	157.2
Commissioners	Bricker Graydon LLP	3561.25	Board of Elections	The Water Express	26.95
Commissioners	Speer Mechanical	370.2	Board of Elections	Go2ITGroup	1824.44
Commissioners	Bricker Graydon LLP	690	Automatic Data Processing Board	VC3 INC	1000
Commissioners	State Electric Supply, Inc.	164.1	Automatic Data Processing Board	Gordon Flesch Company	684.9
Commissioners	General Sales Company	947.24	Automatic Data Processing Board	Amazon Capital Services	26.98
Commissioners	Office City Express	74.9	Automatic Data Processing Board	Dell Marketing L.P.	1415.41
Commissioners	Glacier Mountain Bottled Water	35.5	Automatic Data Processing Board	Verizon Wireless	667.08
Commissioners	Bud's Septic Tank Cleaning LLC	590	Automatic Data Processing Board	Charter Communications	305
Commissioners	American Electric Power	7145.36	Automatic Data Processing Board	Amazon Capital Services	58.82
Commissioners	S.O.S. Electric	6080	Automatic Data Processing Board	Gordon Flesch Co, Inc.	337.19
Commissioners	The FoulkeBlock LTD	4500	Automatic Data Processing Board	Amazon Capital Services	58.82
Commissioners	Integrated Protection Services	396.96	Automatic Data Processing Board	Dell Marketing L.P.	85.19
Commissioners	DTB Distributors, Inc.	1001.31	Auditor	American Electric Power	52.67
Commissioners	Office City Express	169.35	Auditor	Glo Fiber	224.3
Commissioners	Juvenile Detention Center	50977.21	Auditor	Barrington, James E.	1297.5
Commissioners	Chillicothe Utilities Dept.	656.29	Auditor	Fried, Claire R. Attorney At Law	1087.5
Commissioners	Thomas Gas Services, Inc.	7.35		Bivens, Hannah	810
Commissioners	Schooley Caldwell Associates Inc	10043			
Commissioners	Globe Furniture	2097			
Commissioners	Chillicothe Utilities Dept.	227.52			

Auditor	Benson, Melinda J	1237.5
Auditor	Glo Fiber	223.72
Auditor	Benson, Melinda J	1200
Auditor	Rutherford, Chase Colin	1410
Auditor	Rutherford, Chase Colin	352.5
Auditor	Rutherford, Chase Colin	300
Auditor	Rutherford, Chase Colin	300
Auditor	Glo Fiber	139.93
Auditor	Wex Bank	83.59
Auditor	Rutherford, Chase Colin	1950
Auditor	Rutherford, Chase Colin	1185
Auditor	Glo Fiber	3201.18
Auditor	Glo Fiber	1078
Auditor	J.L. Uhrig & Associates	2300
Auditor	Reserve Account	7000
Auditor	Glacier Mountain Bottled Water	29
Auditor	Appraisal Research Corp.	48007.04
Adult Probation	Nourse Family of Dealerships	45558
Adult Probation	Nourse Family of Dealerships	13864
		\$730,319.70

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 3 , 2025 through March 17 2025, in the amount of \$2,004.00 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$50,000.00 be appropriated from General Fund into account code 100-01-00-7123 Legal Council, per a request of March 17, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Glass seconded, to transfer \$316.91 from account code 226-60-00-7014 Group Insurance, into account code 226-60-00-7001 Salaries Employees, and \$88.36 from account code 226-60-00-7014 Group Insurance, into account code 226-60-00-7012 PERS, per a request March 17, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$500,000.00 from account code 100-00-00-0010 General Fund, into account code 558-01-01-5801 VA Facility Renovations, per a request March 17, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

ASSET DISPOSAL

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Juvenile Probate Court for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
3	Dell Optiplex	3820, 3822, unknown	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Juvenile Probation for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
3	Battery Pack Chargers	missing tags	Surplus Property
2	Printers	2902, 16678	Surplus Property
1	Heater	16413	Trash

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Commissioners disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	File Cabinet	00600	Auction

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County CIC for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	Hyunda Elantra 2014	4597	Surplus Property

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Treasurer for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
2	Victor Calculators	16135, 15663	Disposal

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Juvenile Probation for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	Safe	8038	Surplus Property

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**SURETY BOND WATERCRAFT**

Mr. Glass moved, Mr. Lowe seconded, to sign the application for the Ross County Clerk of Courts Jordan Wheeler to become bonded through the State of Ohio Department of Natural Resources Division of Parks & Watercraft.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**NINJAONE SOFTWARE CONTRACT**

Mr. Lowe moved, Mr. Glass seconded, to enter into a contract for subscription services for licenses to NinjaOne Software, for twelve months at a cost of \$3,456.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**VOCA SVAA GRANT AWARD AND ACCEPTANCE FORM**

Mr. Glass moved, Mr. Lowe seconded, to sign the VOCA and SVAA grant award and acceptance form in the amount of \$2,003.00 for a computer and accessories.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**BID OPENING WATER POLLUTION CONTROL LOAN FUND 2024**

Bids were opened at 9:00am, as scheduled for the 2024 WPCLF Loan Fund for the repair or replacement of one existing home sewage disposal system. One bid was received from Duncan & Daniels Enterprises, LLC for a cost of \$14,955.00. Bids were given to the planning department for review and to award the bid.

**EXECUTIVE SESSION CALLED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 12:58pm, to discuss personnel issues.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 12:58pm was adjourned, and the regular meeting resumed at 1:00pm. No action was taken.

The following proclamations were passed at the regular meeting of the Ross County Board of Commissioners on March 17, 2025, with Jack A. Everson, James E. Lowe and David Glass in attendance.

**KATY FARBER**

**OHIOSE ECONOMIC DEVELOPMENT - VICE PRESIDENT RETIREMENT**

**WHEREAS**, after a lifetime of leadership, innovation, and dedication to economic growth, education, and community development, **Katy Farber, OhioSE Vice President**, is retiring; and

**WHEREAS**, Katy honed her creative, persuasive and time management skills as a stay at home Mom to two sons; and

**WHEREAS**, after seven years of co-owning and operating a wholesale and mail order custom clothing company, Katy became a Substitute Teacher, with Greenfield Exempted School District and gained a wealth of knowledge and better understanding of the education process from the inside; and

**WHEREAS**, as the Executive Director of the Highland County Chamber of Commerce, she launched programs that continue to thrive today, including the Grow Highland County, an entrepreneurial enterprise facilitation initiative; and

**WHEREAS**, Katy has served as Interim President, Vice President, Business Development and Project Manager over the twelve+ years with Ohio Southeast Economic Development; and

**NOW THEREFORE**, beyond attracting new businesses, Katy played a crucial role in fostering economic growth by supporting numerous business expansions. These expansions led to significant job creation and capital investment, strengthening industries vital to Southeast Ohio; and

**IN WITNESS THEREOF**, the Ross County Board of Commissioners congratulate Katy Farber on a fantastic career. You have left your mark on our community. Your retirement is well deserved but you will be missed. Thank you for setting the standard for those who follow.

**DR. JIM HAGEN**

**RETIREMENT AFTER 48 YEARS OF SERVICE**

**WHEREAS**, Dr. Jim Hagen, is retiring on February 28, 2025 after 48 years as a practicing, licensed Clinical Psychologist, serving as a Consulting Forensic Psychologist with the Scioto Paint Valley Mental Health Center; and

**WHEREAS**, Dr. Hagen received his B.S. in Psychology from Western Illinois University, his Masters in Clinical Psychology from Kent State University and his doctorate from Kent State University; and

**WHEREAS**, Dr. Hagen has given back to this community in many ways including serving as an administrative/clinical director of an outpatient drug/alcohol counseling center and crisis center. He spent 2001-2010 as a Clinical Psychologist at the Adena Counseling Center, providing individual, couples, and group psychotherapy to outpatient clients. He provided EAP assessments and training programs to EAP clients and staff, and conducted evaluations for the Bureau of Workers’ Compensation, Social Security, and Ohio Public Employee Retirement System. As the Coordinator for Emergency Services Program for Scioto Paint Valley Mental Health Center, he provided and coordinated 24-hour crisis services on a multi-county basis, trained and supervised para-professional volunteers / staff and consultation with community organizations; and

**WHEREAS**, Dr. Hagen has also served as the Director of Ross County Clinic of Scioto Paint Valley Mental Health Center, then as the Assessment / Forensic Coordinator at Scioto Paint Valley Mental Health Center. He has served as an Instructor of Ohio University-Chillicothe, Examiner for Shawnee Forensic Center and worked part-time private practice providing individual and marital counseling. He is a past member of Ohio Corrections and Substance Abuse Advisory Board, Steering Committee and past member of Ohio Community Forensic Association. He has been facilitating Crisis Intervention Training for the Paint Valley ADAMH Board since it began, and in 2016 was given an award by the Ohio CIT program; and

**WHEREAS**, Dr. Hagen and his wife Nancy plan to enjoy time spent with their son and daughter and grandchildren. He looks forward to more crossword puzzles and golf games; and

**NOW THEREFORE**, The Ross County Board of Commissioners do hereby recognize and congratulate Dr. Jim Hagan on his retirement and thank him for his long-standing commitment to serving our community. He has gone above and beyond in his work with law enforcement and the courts.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**DOWNTOWN CHILLICOTHE BOARD MEMBER APPOINTED**

Mr. Everson moved, Mr. Lowe seconded, to appoint Commissioner Glass to serve on the board for Downtown Chillicothe.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, yes. Motion carried.

**OTHER BUSINESS**

**Prosecutor Marks** needed clarification on some language for the addendum to the Ross County Humane Society that was approved 3/10/25.

**GloFiber** – Gary Underwood, Christopher Kyle and Shawn Flora updated the Commissioners on the installation of fiber in the county. They are currently in the permitting process and hope to begin installation by April.


**Downtown Chillicothe** – Tiffany Baldwin and Ben Daughters updated the Commissioners on events and activities that will be going on in the downtown this summer and fall. They also requested a Commissioner sit on their board so the county can be involved in the downtown development. Downtown Chillicothe would like the Commissioners to consider providing financial support to their efforts as well.

**Land Bank meeting was held**

**Commissioners work session was held**

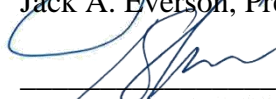
**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of March 17, at 1:00p.m., Board of Commissioners of Ross County, Ohio




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Jack A. Everson, President



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James E. Lowe, Vice President



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David Glass, Commissioner